



## Important Medical Information for Parents/Guardians

St. Therese's Primary School is committed to ensuring the dignity, health, safety, and wellbeing of all our students. It is the responsibility of parents/guardians to provide the school with their child's medical details. It is important that you let us know of any changes to your child's health, even if you do not require specific support from the school.

Parents/Guardians whose children have **ANAPHYLAXIS, ALLERGIES** and/or **ASTHMA** should supply the school with the appropriate Medication and Action Plan. These will be stored in an individual student pack in Sick Bay, and therefore be readily available should they be required.

- Action Plans should be updated annually.
- Expired medications should be replaced as soon as possible

Parents/Guardians with children requiring the **ADMINISTRATION OF LONG TERM MEDICATION** during school hours should see the administration staff for the relevant form to be completed. This form must be approved by the Principal before the medication can be administered.

**This form is yellow in colour.**

- All **medication must be** supplied to the school in **WEBSTER PACKS OR SIMILAR**, clearly labelled with the name of the medication, dose, frequency, name of the prescribing Medical Practitioner and the child's name.

If at any time your child requires the **ADMINISTRATION OF A SHORT TERM MEDICATION** during school hours, for example an **antibiotic**, please see the administration staff for the relevant form. This form will be retained until the course of medication is completed.

**This form is green in colour.**

- **It is the responsibility** of parents/guardians to complete and return medical forms when required promptly, supply the medication required by their child during school hours, and to replace medication which is either due to expire, or has expired without delay.
- If due to a specific medical condition, your child must carry their own medication, please make an appointment to discuss this the Principal. **No child may carry medication without the Principal's approval.**
- Please notify the administration staff in the front office of any **changes to your contact details**, or the contact details of your emergency contacts.

**NUTS:** Under the current ASCIA guidelines it is recommended that schools not publicise that they are Nut Free as this sets up an illusion for the child who is allergic or anaphylactic to nuts. Therefore, St Therese's is NOT a Nut Free school. Rather, we work with parents and children explaining the issues at hand and asking them not to bring nut products to school or share food with others.

Please be assured that all medical and personal information will be treated with confidentiality and privacy. Should you have any questions or concerns, please do not hesitate to contact the school.